

Minutes of the meeting held with traders bodies of essential commodities in the wake of Lock Down Announced by the State Government to combat COVID19 Corona Virus.

Date: 24/03/2020

Time: 1-00 PM

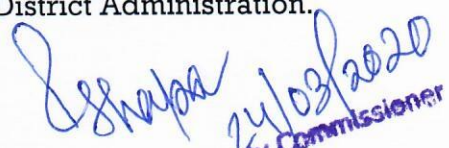
Venue : Training hall of Deputy Commissioner's office, Dibrugarh

Attendance : Enclosed

The meeting was Chaired by Sri Rajib Thapa, Additional Deputy Commissioner, in-charge of Food, Civil Supplies and Consumer Affairs, Dibrugarh. The Chairman welcomed the members present and briefed them of present situation in the wake of the lockdown announced by the Government.


After threadbare discussion and taking views of traders bodies the following decisions were taken unanimously for smooth delivery mechanism of all essential commodities.

1. All Retail Grocery Shops(licensed, either from local Body or ATA License) including PDS shops will remain open from 8-00 am to 1-00 PM daily.
2. All wholeseller's outlets dealing with essential commodities will operate from 8-00 AM to 2-00 PM.
3. All Pharmaceutical establishments will operate as usual as per normal schedule. However, the drugs dealers association will arrange for opening of 50% of the pharmaceutical establishments on rotational basis to minimise social contacts.
4. The establishments dealing with essential commodities will operate with minimum skeleton staff on rotational basis.
5. All retail outlets groceries as well as pharmacies to develop home delivery mechanism which will help in social distancing to a great extent minimising risk of transmission. They should share their phone numbers with their regular customers for encouraging home delivery.
6. All depots of the transporter dealing with essential commodities will ensure prompt delivery of items to the consignee. The area officers of FCS&CA will visit the transporters facilities for maintaining uninterrupted supply chain.
7. All establishments dealing with wholesell/transporting essential commodities will ensure availability of labour for handling essential commodities. During loading/unloading, if necessary, they will seek help of local police station.
8. All these establishments from Retail shop to wholeseller will ensure the principle of social distancing and must have adequate handwashing facilities for employees as well as the customers.
9. The district administration will issue passes to the owners of establishments dealing with essential commodities for their movement (from home to establishments and back only). The owners will issue photo identity cards to their employees clearly specifying their route from residence to establishment and hand over copy of the trade license & pass issued to owner to each employees which they will carry during their movement. The list of employees who are issued identity cards and will attend their duties during lockdown period need to be submitted to the local police station and to the District Administration.


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10. Any misuse of these passes will be viewed very seriously and punitive measures will be taken.
11. To ensure availability of food grains, all rice mills, chakki mills, roller flour mills, edible oil mills will continue their operation in one shift daily to their full capacity with engagement of minimum labour on rotational basis with full precautionary measure for the employees.
12. Whole sellers and millers will be issued passes for their goods carriers for movement of essential commodities within the district.
13. All whole sellers will keep the District Administration informed of movement of their inbound supply and difficulty faced if any en route.
14. Any violation by any establishments may invite penal provisions under appropriate sections of law even leading to closure of the shop during lockdown period and even cancellation of license.

At the end, requesting all to co-operate and rise to the occasion of this humanitarian need meeting ended with vote of thanks from the chair.



(Rajib Thapa)
Additional Deputy Commissioner
Dibrugarh

Memo No.DSM.7/2019/

Dated Dibrugarh 24th March, 2020

Copy to:

1. The Additional Chief Secretary to the GoA, FCS&CA Department for favour of kind information.
2. The Director, FCS&CA, Assam for favour of kind information.
3. The Superintendent of Police, Dibrugarh for favour of kind information and necessary action.
4. All Additional Deputy Commissioners, Dibrugarh for kind information and necessary action.
5. All Circle Officers of the District for kind information and necessary action. They will hold discussion with their local traders association and ensure compliance.
6. The Joint Director, Health Services, Dibrugarh for kind information and necessary action.
7. President/Secretaries of All traders bodies of the District for information and necessary action.
8. All member present in the meeting for information and necessary action.
9. All Area Officers of FCS&CA for information and ensuring strict compliance.
10. CA to DC for kind appraisal of the Deputy Commissioner.


(Rajib Thapa)
Additional Deputy Commissioner
Dibrugarh